St Teresa Catholic School
Parish Board of Education Meeting Minutes
June 16, 2025
6:30 pm - 7:30 pm

- Attendance:
  - *Present: Catina Mahr, Melissa Meirink, Jeff Naylor, Emily Totel, Nicole Green, Mitchell Baum,*
  - *Not Present: Brian Reaka, Aaron Day, Dan Oschner, Cece Kalmer, Nancy Furlow, Fr. Joseph Oganda*
  - *Visitors: None.*

- Call to Order and Routine Matters (5 minutes) – *Meeting opened at 6:35pm.*
  - Roll Call and opening prayer – *Our Father.*
  - Approval of Minutes April 2025 – *Passed to next meeting.*
  - Approval of Minutes May 2025 – *Jeff 1st, Emily 2nd, Approved.*
  - Public comments – *None.*

  - Organizational Reports (PTO, MENS CLUB, Perpetual Help) –
    - PTO – *Purchasing advertising yard signs*.
    - Men's Club *- Kitchen epoxy floors, walls, June 28-29*
    - Perpetual Help – *No report.*

- Old Business (5 minutes)
  - Annual Fund (M. Baum) – *Review of roles and responsibilities of annual fund chair.*

- Principal Report—N Green –INFO (10 minutes) –
  - *Budget review*
  - *Hallow App and Brain Pop being introduced next school year*
  - *Handbooks finished – Diocese accreditation next year*
  - *Hallway by gym repainted*
  - *Received grant for soap dispensers and toilet paper dispensers (TORQ)*
  - *Wrote new grant for water fountain in gym*
  - *Stairs between offices to cafeteria update*
  - *Theme picked for next school year – birthday party for 100th year*
  - *August 4th – pray over classrooms*
  - *All open positions have been filled*
  - *Office closed 6/27-7/25*
  - *164 enrollment anticipated*

- Pastor Report—Fr. Joseph—INFO (5 minutes) – *No report.*

- Finance Report/Budget—N. Furlow —INFO (5 minutes) – *No report.*

- Committee Reports (15 minutes) –
  - Finance Committee (E.Totel) – *Tuition Assistance Update – total $58,000 in tuition assistance available - $21,000 has been awarded so far to 10 families; Diocesan Assistance Update – 3 families have received; Registration fees discussion*

- New Business (10 minutes) –
  - Election of Officers – *Passed to next meeting.*

- Adjournment and Closing Prayer (5 minutes)
  - Closing Prayer
  - *Catina asks for motion to adjourn. Emily 1st Motion; Mitch 2nd. Meeting adjourned at 7:46 p.m.*
  - Next Meeting **Tuesday, August 19, 2025 at 6:30 p.m.**