St Teresa Catholic School
School Advisory Council Meeting Minutes
August 19, 2025
6:30 pm - 7:30 pm

- Attendance:
  - *Present: Catina Mahr, Melissa Meirink, Jeff Naylor, Emily Totel, Nicole Green, Aaron Day, Dan Oschner, Cece Kalmer, Nancy Furlow, Fr. Joseph Oganda*
  - *Not Present: Mitchell Baum*
  - *Visitors: Tiffany Kraus*

- Call to Order and Routine Matters (5 minutes) – *Meeting opened at 6:33pm.*
  - Roll Call and opening prayer – *Our Father.*
  - Approval of Minutes April 2025 – *Passed to next meeting.*
  - Approval of Minutes June 2025 – *Aaron 1st, Cece 2nd, Approved.*
  - Public comments – *None.*

  - Organizational Reports (PTO, MENS CLUB, Perpetual Help) –
    - PTO – *Auction theme is birthday ball, auction will be at the Regency; first PTO meeting next month; Raisin Canes fundraiser in September*
    - Men's Club *- Finished kitchen updates; Saturday is parish picnic, set-up Friday; September 14th new parishioner luncheon*
    - Perpetual Help – *PH working parish picnic kitchen; 9/6 is the rummage sale; also helping with 9/14 luncheon*

- Old Business (5 minutes)
  - Facilities (A. Day) – *Privacy tarp on fence has been installed; getting bids on outdoor security light replacement, also have to work with Ameren on some lights, after final invoice the balance of the grant funds will be used for doors*

- Principal Report—N Green –INFO (10 minutes) –
  - *All planned maintenance finished over the summer*
  - *Fiberglass installation on walls in bathroom*
  - *Open house on Sunday*
  - *Changes made to Handbook (previously emailed to council and will be published on website)*
  - *Changes to name of school board (now "School Advisory Council")*
  - *Tuition letters sent to families*
  - *Received Whiteside title grant*
  - *Dist. 118 grant received for professional development*
  - *Did not receive water fountain grant*

- Pastor Report—Fr. Joseph—INFO (5 minutes) – *No report.*

- Finance Report/Budget—N. Furlow —INFO (5 minutes) –
  - *Review of reports*
  - *Donation received for tuition assistance*
  - *Donor has offered to match donations made to endowment fund*
  - *Tech, lunch, extended care accounts have been separated*

- Committee Reports (15 minutes) –
  - Building (Naylor/Oschner/Day) – *Outdoor classroom almost complete, shades will be in on Friday, bulletin board from scouts; replacement for boiler may be necessary next summer*

- New Business (10 minutes) –
    - Election of Officers – *Discussion held for following panel of officers: Catina Mahr, President; Jeff Naylor, Vice President; Melissa Meirink, Secretary; Catina asks for motion to approve, Emily Totel 1st, Dan Oschner 2nd, Motion passes*
    - School Board Vacancy – *Parishioner spot open*

- Adjournment and Closing Prayer (5 minutes)
    - Closing Prayer
    - *Catina asks for motion to adjourn. Emily 1st Motion; Cece 2nd. Meeting adjourned at 7:30 p.m.*
    - Next Meeting **Tuesday, September 16, 2025 at 6:30 p.m.**