

**St Teresa Catholic School
Parish Board of Education Agenda
January 15, 2019**

- I. Call to Order and Routine Matters
 - a. Roll Call and opening prayer
 - i. *Board Members - Rob Cole, Mike Nash, Todd Neumayer, Ann Fries, Lauren Rompel, Mark Brandt*
 - ii. *Admin - Msgr. , Sandy Jouglard, Michelle Miller*
 - iii. *Attendees - Jared Viviano (PTO), Erin Schlueter (PTO), Kevin Vosse (Mens' Club)*
 - b. Approval of Minutes December 2018--ACTION - *Rob Cole Motioned for approval, Lauren Rompel 2nd*
 - c. Organization Reports (Perpetual Help, PTO, STAA, Men's Club)--INFO
 - i. Men's Club
 - 1. *Father - Daughter dance 2/9 in Gym*
 - 2. *Ash Wednesday 3/6 - Fish Fry on 8th, 15th, 22nd, 29th*
 - ii. PTO
 - 1. *dinner auction 2/2*
 - 2. *Teacher Appreciation luncheon email going out*
 - 3. *1/25 - Bee bop and boogie*
 - 4. *2/25 is next meeting*
 - 5. *Raise the paddle - lockers, chairs, and desks*
 - iii. STAA
 - 1. *Golf tournament tentatively scheduled July 13th at Stonewolf*
 - iv. Perpetual Help
 - 1. *Quilt bingo in February in Gym 2/24, setup on 2/23*
- II. Old Business
 - a. Nominating Committee--ACTION
 - i. *Report in March and April meetings on status*
 - ii. *Reach out to new candidates, areas of focus:*
 - 1. *Finance*
 - 2. *Technology*
 - 3. *Communications*
 - b. Selection/Hiring Process
 - i. *Open applications to Diocese (Jonathan Birdsong) until 2/1, vetted and candidates are given to committee for interviews*
 - ii. *Interviews on 2/6*
 - iii. *Deliberations on 2/14*
 - c. Approved LRP on Google Drive--INFO
 - i. *Will have Connie Crawford post on website*
 - d. Tuition for 2019-20
 - i. *Finance committee came back with subsidy offering of \$217k, budget estimate was \$266k*
 - ii. *Motion to raise tuition for 2019 to \$4050 to balance budget*

1. *Lauren Rompel motioned to approve, Rob Cole seconded. Board passed measure 6-0.*
- e. **Extended & Summer Program**
 - i. *Two complaints from families program being discontinued*
 - ii. *Sandy is proposing a \$5 weekly fee (per student) for any kids dropped off between 6:45 - 7:20*
 - iii. *Sandy is proposing \$7 total per evening (per student) extended care, regardless of duration. After 6:00 additional fees are added.*
- III. **Principal Report--S. Jouglard—INFO**
- a. *Teachers Trivia makeup on 2/22*
 - b. *State of IL raised number of school days needed from 176 to 178*
 - i. *Looking at still starting 8/19 for students*
 - ii. *End of Q1 - 10/18 (41 days)*
 - iii. *End of Q2 - 12/20 (40 days)*
 - iv. *End of Q3 - 3/20 (54 days)*
 - v. *End of Q4 - 5/29 (43 days) - Friday of Memorial Day week*
 - c. *Recommends Grandparents Day in September*
 - d. *Met with Architects to discuss lockers*
 - e. *Sandy shared the events for Catholic Schools week- 1/27 - 2/1*
 - f. *PTO Auction on 2/2*
 - g. *Sandy has done evaluations for every teacher and shared results with all of them*
 - h. *Looking at My Math, Envision, Big Idea, and Saxon for math curriculums*
 - i. *Big push is Cingage Big Idea math for K-12*
 - i. *Sent 1st letter for retention, will receive 2 more to prospective students.*
- IV. **Pastor Report—Msgr. Darin**
- a. **Lent**
 - i. *We are not able to get Sean Martin here due to other commitments*
 - ii. *Will look for other opportunities*
 - b. *Liturgical ministry meeting/potluck*
 - c. *Changing Parish Council meetings*
 - i. *Starting 1/21 - meet 1st half hour separately and following hourly jointly with St. Luke and St. Teresa.*
- V. **Committee Goals and Objectives**
- a. **Communications—M Nash**
 - i. *Officially going to revive Newsletters - will be going through Print Master*
 1. *Stick within budget amount - \$2000 annually*
 - b. **Policy and Planning—M Nash**
 - i. *Parishioner definition/Stewardship*
 - ii. *Timeframe for roll-out-DISCUSSION*
 - c. **Finance—M Miller**
 - i. *Still have outstanding tuition for 3 families. School has sent out notices to families. One has replied with partial payments, two have not responded.*
 - ii. *Sandy has filled out paperwork for Empower IL funds that are available and were not accessed in prior year.*
 - iii. **Budget/Tuition update-Parish Finance Council--INFO**
 1. *1100 registered families*

- 2. *412 actively giving*
 - 3. *70/190 families are actively giving to church*
 - a. *Need for more participation from families*
 - b. *Have meeting with new families with expectations of giving*
 - c. *Stricter enforcement in the future of non-parishoner tuition*
 - d. Technology—T Neumayer and R Cole
 - i. *Tech Fee will remain the same amount for 2019-20*
 - e. Development—M Nash
 - i. Annual Fund update
 - 1. *Currently raised around \$15,000 with 42 donors.*
 - ii. Fundraising coordination/"wish lists"
 - f. Building and Grounds—M Brandt and G Morisani
 - i. Desks/chairs/lockers
 - ii. Next priorities
 - iii. PCA plans - Property Commission Assessment
 - 1. *Prioritization of large efforts*
 - 2. *Looking to upgrade assets within school - desks, chairs, lockers, playground equipment, etc.*
 - g. Enrollment—L Rompel
 - i. Pre-K enrollment campaign - *in progress*
 - ii. *2019-20 school registration kickoff and open house from 1 - 3 on 1/27*
 - h. Curriculum—R Cole and M Kajdasz
 - i. Mathematics (Iowa score follow up)
 - 1. *Rob is starting to evaluate Math curriculum options*
 - i. Mission Effectiveness—G Morisani and Ann Fries
 - i. Awards program
 - 1. *Looking to get letters out for nominations*
 - 2. *Vote on winners in March / April time frame*
 - 3. *Present awards in April/May - recognition in April/May*
 - ii. Catechesis of the Good Shepherd Atrium tour
- VI. New Business
 - a. Next meeting Feb 19, 2019
 - b. Principal Appraisals
- VII. Adjournment and Closing Prayer