

**St Teresa Catholic School  
Parish Board of Education Agenda  
June 18, 2019 7:00PM**

- I. Call to Order and Routine Matters:
  - a. Roll Call and opening prayer: Board Members: M. Nash, M. Brandt, T. Neumayer, R. Cole, A. Fries, G. Morisani, MSGR Darin, L. Rompel. Mens Club Kevin Vosse welcome new board members: Joe Nesbit, Emily Totel, Janet Kaemmerer
  - b. Approval of Minutes May 2019--ACTION Motion T. Neumayer, Second R. Cole all were in favor.
  - c. Organization Reports (Perpetual Help, PTO, STAA, Men's Club)--INFO
- II. Old Business
  - a. Stewardship letter to families - went out last month in
  - b. School Family Survey - results reviewed, over 80 responses with generally positive results with a few comments to address, more details to follow in August meeting.
- III. Principal Report--S. Jouglard— See attached update on enrollment below. Approximately 7 families will receive tuition assistance from the Empower Illinois Program.
- IV. Pastor Report—Msgr. Darin-- Pastoral Council Meeting yesterday continues to work out the details of the combined council of STS and SL. The council will consist of 4 members from each parish plus other members and use committees to assign responsibilities to members. Bylaws are being developed for approval. August 24th parish picnic. Outdoor mass Sep TDB. Corpus Christi procession this Sunday after 11:00 Mass. 28 June Bishop's birthday dinner fundraiser St. Teresa table still has a few seats available.
- V. Board Self-Evaluation Exercise - See attached summary of accomplishments and possible revisions.
  - a. Communications—M Nash
    - i. Summer Newsletter
  - b. Policy and Planning—M Nash
    - i. Final Handbook Updates
  - c. Finance— We learned last month that approximately \$60k in delinquent tuition and fees payments from last year. Sandy and Michelle are actively working on this. Calling and meeting with these families.

Mike proposes that the board vote on make the following four item recommendation:

    - 1. Return to the FACTS tuition payment system
    - 2. Have a monthly profit and loss statement from finance to the board
    - 3. Monthly statements for lunch fee and extended care
    - 4. Monthly or bi-monthly delinquent payment report to the principal and board.

Motion to approve this recommendation - R. Cole, second T. Neumayer all were in favor.
  - d. Technology—T Neumayer
    - i. Tech/curriculum budget updates - see updates to attached LRP
  - e. Development—M Nash
    - i. Annual Fund Committee update
    - ii. Fundraising coordination

- f. Building and Grounds—M Brandt and G Morisani
    - i. PCA update and next priorities - meet with Sandy to review checklist and ratings.
    - ii. Custodian hire
  - g. Enrollment—L Rompel
    - i. Pre-K enrollment
  - h. Curriculum—R Cole and M Kajdasz
    - i. Mathematics - new curriculum selected.
  - i. Mission Effectiveness—G Morisani and Ann Fries
    - i. 2019-2020 Awards Program Program plan
    - ii. Catechesis of the Good Shepherd
- VI. New Business
- a. Outgoing Board Members - Mike presented a thank you certificate to Todd and Anne.
- VII. Adjournment and Closing Prayer

### Principal Updates June School Board Meeting

#### **HOURS**

Office Closed July 1 - 31

August 1 -16 Office Hours from 8:00 - 3:00

#### **Current Enrollment for 19-20 @ St. Teresa:**

Pre - K 3 year Olds - 14

Pre - K 4 year Olds - 23

Kindergarten - 16

1st Grade - 19

2nd Grade - 18

3rd Grade - 23

4th Grade - 19

5th Grade - 21

6th Grade - 29

7th Grade - 21

8th Grade - 20

Total = 223

#### **Enrollment for Belleville Schools:**

Queen of Peace - 170

Notre Dame - 71

Blessed Sacrament - 170

Belleville Catholic Schools Attendance/Enrollment down 8.5 %

District #118 Enrollment down 7.5%

**St. Teresa School Updates for 2019 -20:**

1. Free After School Tutoring for Grades 5 - 8 3:00 - 3:45  
Each subject will have a one tutorial session weekly for students.
2. Curricular focus for 2019-20 will be professional development in writing instruction and the development of a writing curriculum for grades pre-K to 8th.
3. 5 - 8 Grade Language Arts will be a block schedule with 5th - 6th Reading and English being taught by Carrie Thouvenot and 7th - 8th Reading and English instruction by Dawn Spain.

**Survey Monkey Results**