

St Teresa Catholic School
Parish Board of Education Minutes
August 20, 2019

- I. Call to Order and Routine Matters
 - a. Roll Call and opening prayer—welcome new board members Mike Nash, Emily Totel, Colleen Day, Joe Nesbit, Mark Brandt, Msgr Darin, Janet Kaemerer, Robert Cole, Sandy Jouglard, Michelle Miller, Lauren Robinson.
 - b. Approval of Minutes June 2019--ACTION Motion Robert Cole, Second, Mark Brandt, all in favor.
 - c. Organization Reports (Perpetual Help, PTO, STAA, Men's Club)--INFO
Perpetual Help: Colleen shared an update on the 8th grade scholarship being eliminated, instead a \$1,000 gift to the school to be used at the discretion of the administration.
- II. Old Business
 - a. Delinquent tuition payments Michelle reported a significant improvement from June, the total amount that is still unpaid is approximately \$23,000.
 - b. School Family Survey - to be discussed below in Data Review.
 - c. SB vacancy - Filled as of this week with the addition of Colleen Day
 - d. Updates to LRP for 2019-20 - Mike reviewed the idea behind the plan, and the way forward to review/revise it and get the new board members into committees that will help make things happen.
- III. Principal Report--S. Jouglard—INFO See attached update on page 2.
- IV. Pastor Report—Msgr. Darin—INFO Music Director position is vacant. Picnic this weekend. Outdoor mass in September is uncertain right now based on all the activities planned for that time. Mr. Birdsong is meeting with all pastors in September to form plans that work for all the schools in Belleville.
- V. Data Review - Mike compiled data for STS on enrollment, finances, test scores, and survey results over the last 10-20 years. Valuable information here on trends that we can try to improve on or address in our LRP goals. The idea is to keep this up and have a dashboard to continue to focus on and track areas where we need to improve or sustain.
- VI. Board Committee Overview
 - a. Communications—M Nash
 - i. Newsletter - held off on one over the summer due to budget concerns, another to come out in the fall.
 - b. Policy and Planning—M Nash
 - i. School suspension and failing grade policy review completed and handbook updated.
 - c. Finance—M Miller
 - i. Final P&L statements FY19 given out in hard copy to all members.
 - d. Technology - Open
 - e. Development—M Nash
 - i. Annual Fund - continue to coordinate this with the auction to optimize fundraising efforts between our groups.
 - ii. PTO Auction - the PTO found leadership for this event via an application process.
 - f. Building and Grounds—M Brandt and G Morisani
 - i. PCA update and next priorities - issues to quote and project list discussed with Sandy over the summer.
 - g. Enrollment—L Rompel
 - h. Curriculum—R Cole
 - i. Grants

- ii. Writing
 - i. Mission Effectiveness—G Morisani
 - i. Character education resources, PACE and Character.org programs
 - ii. Catechesis of the Good Shepherd needs volunteers willing to go through the training and join Jennifer Lohman.
- VII. New Business
- a. Board Member Training and Strategic Planning - Mike will set something up in the next couple months tentatively in October pending Mr. Birdsong's availability.
- VIII. Adjournment and Closing Prayer

Principal's Update August 20, 2019 School Board Meeting

1. Back - to - School Day (August 11) Comments/Suggestions
2. Teacher Inservice (August 12) Mater Dei (All Teachers Participated)
3. Staff Resignations:
 - a. Jessica Ysursa (Rtl and P.E.)
Hired Barbie Duncan for P.E.
 - b. Kim Welch (Extended Care)
Hired Dawn Spain
 - c. Custodians: Brendan Miller (Day) Brian Tourville (Evenings)
4. Advertisement:
 - a. Scott Air Force (My Base Guide)
 - b. News Democrat
 - c. Exploring options for outreach - Discover Catholic Schools Week in November (an idea from NCEA)
5. Technology Updates:
 - a. Smart Boards installed in rooms 201, 203, and 204
 - b. 10 Ipads ordered for pre-k which will put the cart back at 30 total.
 - c. New Computers ordered for Lab
6. PTO Auction Chair - Sandy and the PTO have reviewed applicants and will make a selection this week.
7. Enrollment:

Pre-K	38	
K	14	
1	20	
2	22	
3	26	
4	23	
5	28	
6	30	
7	23	
8	20	Total 206 K - 8