

**St Teresa Catholic School**  
**Parish Board of Education Meeting Agenda**  
**April 16, 2024**  
**6:30 pm - 7:30 pm**  
**Parish Center**

- Attendance:
  - *Present: Aaron Day, Dan Oschner, Melissa Meiring, Nicole Green (Principal), Bob Wojcik, Emily Tote, Catina Mahr, Tracy Feitsam & Fr. Joseph Oganda*
  - *Not Present: Mitchell Baum, Bryan Reaka & Greg Mertens*
  - *Visitors: Tiffany Kraus*
  
- Call to Order and Routine Matters (5 minutes) – *Catina Mahr 1<sup>st</sup> motion, Emily Tote 2<sup>nd</sup> motion to open the meeting at 6:32pm*
  - Roll Call and opening prayer – *Our Father*
  - Public comments
    - No requests for current meeting
  
- Finance Report/Budget—B Wojcik —INFO (5 minutes) – *Bob, Emily and Nicole to have a finance meeting on Thursday, April 18<sup>th</sup>. They will discuss FACTs, Profit and Loss reports, and review tuition assistance needs. Discussed using Givemart for increasing donations for the annual fund. Kickoff for the Givemart campaign will be April 30<sup>th</sup>. Budget will be presented to the Parish Finance Council on April 23, 2024.*
  
- Organizational Reports (PTO, MENS CLUB, Perpetual Help)
  - *PTO – Soulcial Kitchen fundraiser will be held on April 26<sup>th</sup>. Voting for new officers will take place at the next meeting. Dinner auction may be moving to a different date (February 1<sup>st</sup> or 8<sup>th</sup>).*
  - *Men’s Club – Fish Fries were successful with a lot of students and alumni attending. They sold an average of 342 lbs of fish per week.*
  
- Old Business (5 minutes)
  - Budget update/financial spreadsheet for diocese
  
- Principal Report—N Green –INFO (10 minutes)
  - *Max Kraus is the valedictorian. We received a \$2000 grant for the prayer garden, a donation of \$400 for students in need, a \$315 donation from the Moose club for school lunches and \$1000 from the Grimmer Scholarship for two pre-k students. The teachers will be attending an in service at the shrine. 1<sup>st</sup> communion will be on Sunday and the spring musical is being held this weekend. We have had two interviews for a new 5<sup>th</sup> grade teacher. May 1<sup>st</sup> we will be celebrating May Crowing. Nicole will be out of the office on May 2-3 and May 6-7. The new religion curriculum has been purchased.*
  
- Pastor Report—Fr. Joseph—INFO (5 minutes)
  - *Confirmation was successful and the bishop was very pleased.*
  
- Committee Reports (5 minutes)
  - Building/Grounds and Safety (A Day, D Oschner & B Reaka)
    - *Update on Illinois NSGP grant money projects*
      - *State Historical Preservation Approval received*
      - *Grant agreement completed*
      - *Ready to obtain new bids*
      - *Projects to start after May 29, 2024*
  
  - Development/Communications
    - School Board awards – (Traci Feitsam)

- Review and selection – *Traci will email everyone the nominees to vote via email. Reminder that the awards will be distributed prior to the 11:00am mass on May 19<sup>th</sup>.*
  
- Adjournment and Closing Prayer (5 minutes)
  - Next Meeting **Tuesday May 21, 2024** at 6:30 PM