

St Teresa Catholic School
Parish Board of Education Meeting Minutes
April 20, 2022
6:30 pm - 7:30 pm

- Call to Order and Routine Matters (5 minutes)
 - *Motion to begin by E Totel, seconded by D Wilhelm*
 - Roll Call and opening prayer
 - Approval of Minutes March 2022 - ACTION
 - *Motion to approve by E Totel, seconded by J Kaemmerer*
 - Organizational Reports
 - *Perpetual Help - Next meeting is May 3, food will be provided*
 - *PTO - Meeting next week to elect officers and approve budget*
- Old Business (5 minutes)
 - Board member nominating committee
 - G Mertens will update board on process
 - *Volunteers for board have submitted names and information is being collected. Nominating committee will meet and items of discussion will be shared with full board at May meeting.*
- Principal Report--D Schnable—INFO (10 minutes)
 - *No principal report was provided*
- Teacher Report-- INFO (10 minutes)
 - *Ms. Welch - Field Day is on May 6th, will compete in teams of faith families. Men's Club will be providing lunch, PTO will be providing dessert, STAA will be purchasing shirts,*
 - *Mrs. McAnutly - Students are working on their suitcase projects, which they use to "travel" and learn about different countries. Countries covered so far include Australia, Germany, and China.*
- Pastor Report—Fr. Joseph—INFO (5 minutes)
 - *Confirmation is May 1 at Cathedral, would appreciate if a parish or school group would be able to organize a celebration for the 8th grade students.*
 - *Mass on May 11 at 8:30 am will be May Crowning. Bishop McGovern will be present to perform Mass and bless the new statue of Mary in the front of Church.*
- Finance Report/Budget—B Wojcik —INFO (5 minutes)
 - *Natural gas costs have caused utility costs to be higher than expected. Bank balances look good and school is on track to be on track financially through the end of the fiscal year.*
- Committee Reports (10 minutes)
 - Mission Effectiveness (J Kaemmerer, D Wilhelm, T Fietsam)
 - School board award discussion
 - *Ballots for school board awards are available, board members are asked to cast a vote before leaving. School board awards will be presented at May meeting.*
 - Building/Grounds (G Mertens)
 - New committee formation discussion
 - *A new sub-committee of the Building and Grounds committee will be formed to review safety policies and procedures for the school. We will be looking for volunteers for this committee in the next few months.*
- New Business (5 minutes)
 - Principal hiring process discussion
 - *New principal search will begin by having Diocesan office post the job opening. A committee will be formed at the local level to help conduct interviews and provide recommendation to Fr. Joseph for consideration.*
 - School board survey questions and timeline

- *G Mertens will finalize and send out survey. Will ask families to complete by a given date so that results can be compiled and shared with the school community.*
- Adjournment and Closing Prayer (5 minutes)
 - Next Meeting **Thursday May 19, 2022** at 6:30 PM