

**St Teresa Catholic School
Parish Board of Education Minutes
August 31, 2021
6:30 pm - 7:30 pm**

- Call to Order and Routine Matters (5-10 minutes)
 - a. Roll Call and opening prayer
 - *T Fietsam excused, all others present*
 - b. Approval of Minutes June 2021 - ACTION
 - *Approved 8-0*
 - c. Organizational Reports
 - *No organizations were present*
- Old Business (5 minutes)
 - a. Welcome to all new and board meeting agenda discussion
 - *Discussed new meeting format and meeting length*
- Principal Report--D Schnable—INFO/DISCUSSION (5 minutes)
 - *No positive COVID cases through school transmission*
 - *New locker and playground equipment update*
 - *New hire updates (tech teacher, medical assistant, admin assistant, potential to add school counselor at some point)*
 - *Several build needs to be considered in the intermediate future*
- Pastor Report—Fr. Joseph—INFO (5 minutes)
 - *Bishop would like to visit in October*
 - *Staffing update*
- Finance Report—B Wojcik (5 minutes)
 - *July budget update*
 - *Parish subsidy not applied over summer, will be for start of school*
 - *Volunteers to assist with annual fund*
- New Business (10 minutes)
 - a. Board COVID policy - ACTION
- Committee Reports (20 minutes)
 - a. Finance/Development (E. Totel)
 - i. Overview/updates
 - *No update, will occur next month*
 - b. Communication/Enrollment (L Costello/D Link)
 - i. Overview/updates
 - *No update, will occur when on agenda*
 - c. Building/Grounds (G Mertens)
 - i. Overview/updates
 - *PCA will be provided at next meeting*
 - d. Technology/Curriculum (J Nesbit)
 - i. Overview/updates
 - *Tech committee will meet, will provide update at October meeting*
 - e. Policy/Planning (M Meirink)
 - i. Overview/updates
 - *Working on draft of facility usage policy*
 - f. Mission Effectiveness (J Kaemmerer/D Wilhelm/ T Fietsam)
 - i. Overview/updates
 - *Working with Adrienne Neville and Barbie Duncan regarding activities with the Jr. St. Vincent de Paul community projects*
 - *Monitoring the Cardinal Newman website for information regarding the Blue Ribbon School program*
- Adjournment and Closing Prayer (5 minutes)
 - a. Next Meeting **September 20, 2021** at 6:30 PM