

Board meeting minutes
November 17, 2020

St Teresa School

September meeting minutes Motion to approve by Colleen Day, Second Emily Totel.

Perpetual Help

- Pumpkins for pumpkin patch
- Station at Trunk-or-Treat
- Santa's Kottage on hold for this year due to Covid

Pandemic (Mike Nash discussion):

The number of sick people is rising at a concerning rate, and if we stay on this trajectory hospitals could fill up. Last month there were 35-40 patients/day, which is manageable, but today (11/17) there were 144 new admissions, a 4-fold increase. About 10% are on ventilators, and in the spring it was ¼ to 1/3 of people on ventilators.

The concern is real, and he projects 3200 covid patients in the hospital vs 800 currently. There are better treatments but people are still getting sick. There isn't a lot of evidence that schools are contributing to the spread of the virus, and at 3 months into the school year we are still doing ok!

We have had 11 students who tested positive, and all were thoroughly contact traced to someone outside of the school. No cases have been transmitted through the school, and we are taking it very seriously.

There are 3 criteria for having to shut down a part or all of the school:

1. Cohort (class as a whole) – if 5 students in a class test positive, it's considered an outbreak.
2. 5% positivity all at once (12-13 students)
3. Can we adequately and safely staff the building

The other reason we would have to shut down is in the event that the bishop or governor say we should pause for the greater good of society.

It's a 14 day process to pause a cohort or the school, and there would be 1 day of remote planning, and a schedule much like the spring but with instruction from 8-3 same as class time live streaming.

Meeting w/ IDPH and ROE – our mitigation strategies are working. We need to better enforce clean masks that fit, but these things are working: maintain social distancing, 15 minutes and under spent with others, proper hand hygiene and sanitation, as well as cohort groups.

The plan if we have to close is to finish the school week if possible and allow time for transition and to get the baskets home.

We still need an at-large parishioner to complete a quorum.

Joe:

Google Drive Clean Up – whittled down to board members and ex-officio members. Plan to organize drive into folders.

Sandy Jouglard, Principal's Report:

Bishop McGovern visiting December 7-8 with 7th and 8th graders – will visit classes and have lunch with students

Immaculate Conception Mass 3rd-8th grade 12/8 10am. 6th graders in choir loft

Discover catholic education week coming up (spirit week)

Monday -THANKFUL assembly with cookies and gratitude

Advent – collecting items for St Vincent dP

NJHS and Men's club cleaned up school grounds

Hearing screenings 11/30-12/2 PreK through 3 and new students; turned in vaccinations – all finished

Lunch – government extended free breakfast and lunch through 6/30

Christmas break 12/18-1/4 (parties @ 11am 12/18)

No Santa's Kottage

No advent reconciliation

Very proud of staff and families

Business manager, Bob Wojcik

It's a slow process, but they are making progress, although not ready to show financials.

School is doing well

All bills are paid

Managing facilities and people (admin/restricted funds)

All bank statements are reconciled

Still need to enter all deposits through admin – restricted account is a bit of a mess but they are entering into QB now

7/1/19 start through current

We should be able to invoice through QB

All PPP money was forgiven 281.7K – saved the day! 80% was payroll for school, and the bishop waived the diocesan tax on the \$.

He is organizing budget meetings for December and a committee to kick off the annual fund in January, as well as cleaning up the restricted funds

LRP – 1-3-5 year plan for donors
Position us well for any changes that may come

It's our mission to have a strong community atmosphere and to be centered in academic excellence with catholic faith and values

Finance & Development: set challenging yet attainable goals
Build on tuition assistance
EC, pre-K, lunch – goal to balance and even be profitable
100% stewardship with parish families
Financial transparency

Annual Fund Advancement – Increase by a % each year and coordinate with organizations

Communications and Enrollment
Same goals; utilize social media to promote school
Website and newsletter
Increase enrollment pre-K and K
Survey families
Greater community presence
Implement friends + family events

Policy & Planning is evolving

Curriculum and Technology:
Teachers trained on google tools
Develop school-wide plan for grants
Device plan '22-'23-'24 and beyond
Wi-fi infrastructure
e-book contract expiring 2023
Increase Iowa testing scores and become a blue ribbon school

Sandy's concerns:
Compu-type – internal wiring over Christmas
Technology for kids to use next year – 5th grade plus

Mission Effectiveness:
Extracurricular groups – outreach

Incorporate penpal with nursing homes or a Children's Hospital
Respect the earth- nature projects- butterfly plants or houses
Ronald McDonald house donation
Qualifications – honor roll school, Cardinal Neuman Society, etc

Motion to approve LRP (Darlene), 2* (Joe)

215-220 students

Discussion RE: boy scouts charter

Parish council issue – using our building
Clearance for who can be in building/child protection
We need to charter them so they can meet

Closing prayer

Next meeting 12/15/20