

St Teresa Catholic School
Parish Board of Education Meeting Minutes
February 15, 2022
6:30 pm - 7:30 pm

- Call to Order and Routine Matters (10 minutes)
 - *Motion to begin by D Wilhelm, second by D Link*
 - Roll Call and opening prayer
 - Approval of Minutes January 2022 - ACTION
 - *Motion to approve by D Link, second by J Kaemmerer - approved 7-0*
 - Organizational Reports
 - *Men's Club - Father/daughter dance was a success, 5 fish fries on each Friday in Lent (w/dine in option) - Men's Club will do food and drinks & other groups will handle desserts on a rotating basis, Men's Club will be helping with Field Day on May 6*
 - *Perpetual Help - No quilt bingo in February, trip to Miraculous Medal Shrine in Perryville, MO on March 19, Perpetual Help information will be updated on website*
- Old Business (5 minutes)
 - School budget - INFO
 - *Budget was approved by Parish Finance Council*
- Principal Report--D Schnable—INFO (5 minutes)
 - *Formed Advancement Committee, Weekend of giving is 1st Weekend of Lent, already 75 students registered for next school year, no positive COVID cases reported, Catholic Schools Week activities carried over to next week due to snow days, PTO held luncheon for faculty/staff, Catholic Schools Week open house was a success, Rice Bowls will be Lenten Service project, will hold Stations of the Cross, school talent show will be on 4/7/22, additional options for special classes are being considered for next year*
- Teacher Report-- INFO (10 minutes)
 - *Mrs. Janes - 26 8th graders, Voyages book for ELA, coordinated academic activities with high school English departments, students are working towards Confirmation in religion class, incorporated Kenyan water drought into class lesson, 8th graders attempted to write Fr. Joseph letters in Swahili*
- Pastor Report—Fr. Joseph—INFO (5 minutes)
 - *Synod items will be distributed for discussion at next month;s board meeting*
- Finance Report/Budget—B Wojcik —INFO (5 minutes)
 - *Parish subsidy funds will be transferred this month, received donation to school endowment, tech service fees shown on profit/loss statement will be canceled out by restricted funds*
- Committee Reports (10 minutes)
 - Policy (M Meirink)
 - Updates--INFO
 - *Working on converting older versions of board policy documents, will look into new handbook policies in the future*
 - Communication (L Costello / D Link)
 - Updates—INFO
 - *No new updates*
 - Finance (E Totel)
 - Updates--INFO
 - *Budget looks good at the present time*
- New Business (10 minutes)
 - Advancement Committee

- *Newly formed with parent and staff volunteers, working on fundraising at first but will expand into more areas in future*
- Board Nominating Committee
 - *Nominating committee for new board members will be formed*
- Adjournment and Closing Prayer (5 minutes)
 - *Motion to adjourn by J Kaemmerer, second by D Link*
- Next Meeting **March 15, 2022** at 6:30 PM