

**St Teresa Catholic School**  
**Parish Board of Education Meeting Minutes**  
**November 15, 2022**  
**6:30 pm - 7:30 pm**  
**Parish Center**

- Call to Order and Routine Matters (5 minutes)
  - Roll Call and opening prayer
    - *Motion to beijing by E Totel, seconded by D Wilhelm*
  - Approval of Minutes October 2022 - ACTION
    - *Motion to approve by E Totel, seconded by T Fietsam*
  - Public comments
    - No request for public comments
  - Organizational Reports
    - *Perpetual Help: Holiday Game Night is 11/18/22 at 6:00 pm, dessert booth donations would be appreciated*
    - *PTO: Tiffany Kraus is now President, prepping for auction on 2/11/23, Fun Spot day possibly on March 3 for St. Teresa students*
    - *Men's Club: Father/Daughter Dance is in February, BINGO volunteers are welcome to help*
- Old Business (5 minutes)
  - Tree removal updates (N Green)
    - *Removal is pending availability from company*
  - FACTS policy (M Meirink & G Mertens)
    - *Draft of FACTS policy was presented, will vote at next meeting*
- Principal Report—N Green –INFO (10 minutes)
  - *Students enjoyed Veteran's Assembly, Advent giving tree will start on November 28, on November 29 a group of students and parents will go to Springfield to show support for EMPOWER, Sanata's Cottage is 12/5 & 12/6 hosted by perpetual help, Safe and Sacred training information will be sent home*
- Pastor Report —INFO (5 minutes)
  - *Fr. Michael said that he was impressed with the Youth Choir at Children's Mass and Fr. Jim Thomas would be at the next all school Mass.*
- Finance Report/Budget—B Wojcik —INFO (10 minutes)
  - *E Totel presented on behalf of B Wojcik. EMPOWER funds have been paid for the school year. PTO funds will be moved to school account soon. Tuition assistance has been awarded but there is still some remaining for those who would still like to apply.*
- Committee Reports (15 minutes)
  - Building & Grounds/Safety (A Day & B Reaka)
    - Updates/information
      - *Paint for parking lot lines ordered from ACE HomeBrite, will be in on November 18. Security system will hopefully be installed over break.*
  - Development (L McMillian & D Link)
    - Updates/Information
      - *No updates*
  - Mission Effectiveness (D Wilhelm & T Fietsam)
    - Updates/Information
      - *Newman Honor Roll program is being disbanded and replaced by a program called Newman Guide Schools - will be looking for updates.*
- Executive Session (5 minutes)
- Adjournment and Closing Prayer (5 minutes)
  - Next Meeting **Tuesday February 21, 2022** at 6:30 PM