

St Teresa Catholic School
Parish Board of Education Meeting Minutes
September 20, 2022
6:30 pm - 7:30 pm
Parish Center

- Call to Order and Routine Matters (5 minutes)
 - Motion: Darlene, 2nd: Lindsay
- Roll Call and opening prayer
- Approval of Minutes August 2022 – ACTION
 - Motion: David, 2nd: Aaron
- Public comments
 - No request for public comments
- Organizational Reports
 - PTO - Joe and Onie's fundraiser was a success, digital greeting cards for custodians, Trunk or Treat 10/29 3:30-4:45, can wear costume to mass, no mask, Chick fil a fundraiser, Teacher appreciation luncheon
 - Mens Club – Tailgate @ Grizzly stadium – leftovers being used for PSR mass luncheon
 - Perpetual Help – Pre-Covid traditions w/ principal and teachers, pumpkin patch – each student gets a pumpkin, 11/19 holiday game night, volunteers needed for Santa's Kottage, as well as a chair for next year
- Old Business (5 minutes)
 - Security System Updates (A Day)
 - 16 cameras currently, storage is low, when things break have to buy from ebay – works functionally as is now
 - Upgrade system – to cover blind areas.
 - Bids sent out
 - LVG – replace all cameras (all new hardware, mfr warranty on parts, no warranty on install) \$12,005.32 – Xmas timeline. Add cameras in hallways, gym, cafeteria – 28 cameras, new system, run wire, install - \$23,507.09
 - Pinnacle – replace \$15,900, 22 cameras with hybrid system - \$33,000, 26 cameras - \$39,000 installed, and we run wire ourselves
 - SELF – upgrade cameras, use ethernet, 28 total cameras – 17 outside, 3 on each floor, 2 in cafeteria, one in gym, 2 in hallway: \$4,339
 - Integrated lock system was also proposed, but adds huge additional cost because everything has to be re-wired.
- Principal Report—N Green –INFO (10 minutes)
 - Iowa Testing next Monday 9/26
 - Tomorrow principal for the day
 - Phone fixed today – there was static and an echo – school hit by lightning
 - Extended care contact concern – remedied today as well
 - Principal weekly e-mail based on requests
 - 10/7 teacher institute day
 - 10/14 early release day – Belleville PD coming to train teachers
 - Jr SVDP Walk 10/17
 - Family donated \$ - walkies for all teachers and cafeteria staff. Every teacher has their own channel
 - Pre-K toys outside will be moved from behind PC to over by playground.
 - Grandparents day – 215 in the building 450-500 ppl at church
- Pastor Report—Fr. Joseph—INFO (5 minutes)
 - No report
- Finance Report/Budget—B Wojcik —INFO (10 minutes)

- Delinquent tuition – 2021-22 \$1,180 open. \$1,120 is one family – hardship situation, working with family
- 2022-23 – 1-30 days 9016
31-60 days 2600 (all fees – technology or registration)
- Raise awareness about school endowment fund
- Emily Total: Tuition Assistance, Empower, Assistance Donations
 - Committee advised the principal and help choose the families anonymously. We have \$32K to give and have given \$17K – anticipate using it by year end based on needs as they arise.
- Committee Reports (15 minutes)
 - Building/Grounds and Safety (A Day & B Reaka)
 - Updates/information – safety plan updates, new maps in each classroom, etc for evacuation and shelter in place.
 - School crisis plan quick guide updated by beginning of October. Now an electronic copy which hasn't existed previously.
 - Development/Communications (L McMillin & D Link)
 - Updates/Information – newsletter on facebook, website, and e-mail, Kara Brandt doing a great job keeping updates on FB page, and plans to re-implement the process of reaching out to each individual family in the spring to see how the year went and ask if they're returning
- New Business (5 minutes)
 - Tree removal – men's club donating, remainder of cost through parish finance council, remainder to school. Different scopes of work, but TBD. Safety is priority to prevent future issues.
 - FACTS usage policy – charges school when families don't pay fee or anything through facts.
- Adjournment and Closing Prayer (5 minutes)
 - Motion: Emily, 2nd Aaron

Next Meeting **Tuesday October 18, 2022** at 6:30 PM